



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

August 14, 2024

Shawn & Tami Drake  
571 Richards Rd  
Cle Elum, WA 98922

**RE: ADU-24-00003 Drake – Deemed Complete**

Parcel # 17891

Dear Applicants,

Kittitas County Community Development Services (CDS) received your Accessory Dwelling Unit Application on August 12, 2024. Kittitas County has determined your application to be **complete** as of August 14, 2024.

Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be published in the newspaper and sent to all adjoining property owners, governmental agencies, and interested persons. This includes a 15-day comment period.
2. Consideration of written comments from all adjoining property owners, governmental agencies, and interested persons.
3. A decision will be issued based upon comments received, and the proposal's consistency with Kittitas County Code Title 17 Zoning, along with any other applicable codes and statutes.

If you have any questions regarding this matter, I can be reached by e-mail at [chace.pedersen@co.kittitas.wa.us](mailto:chace.pedersen@co.kittitas.wa.us) or phone at 509-962-7637.

Sincerely,

Chace Pedersen  
Planner I  
Kittitas County Community Development Services  
411 N Ruby St # 2, Ellensburg, WA 98926